

Date: _____
Month/ Day/ Year

**The Manager
Customer Business Services
Water and Sewerage Authority**

Dear Sir/ Madam,

Please be informed that I/ We -

being the owner/ agent/ executor of property situated at

hereby give permission to

to **apply** for and **collect** a Clearance Certificate for the said property on my/ our behalf.

Respectfully submitted,

Signature of Property Owner/ Agent/ Executor