

WATER AND SEWERAGE AUTHORITY

APPLICATION FOR A CLEARANCE CERTIFICATE



Please Complete this form in **(BLOCK LETTERS)**.

ACCOUNT ID:

NAME OF APPLICANT
Surname First name Other

PREMISE DETAILS No. Lot LP Mile Mark

Street

Street

Town/ City

MAILING ADDRESS No. Lot LP Mile Mark

Street

Town/ City

Telephone Contact (1) E-mail Address _____

Telephone Contact (2) @ _____

Type of Property Vacant Land Completed Building/ Apartment(s) Building Under Construction

Type of Service Unmetered Metered

Type of Activity Domestic School Charitable Place of Worship
 Business Gov't Office Agricultural Development

Name of Developer/ Development

How do you receive water? Stand pipe Internally Spring / Well
 Yard Tap Truck Borne Other(mixed)

Is the property disconnected? Yes No If yes, what date? _____
Day/ Month/ Year

Do you have a swimming pool? Yes No

Are you VAT registered? Yes No If yes, VAT No.

Is property within 45 metres (150ft) of sewer mains? Yes No

If land only, state whether within quarter mile radius of a public stand pipe. Yes No

DECLARATION

I/Wethe Tenant/Agent/Owner certify that the information above is true and correct to the best of my/our knowledge and ability. I/We agree that if the above information is found to be false or misleading that I/We shall indemnify the Water and Sewerage Authority from all claims, actions and demands arising therefrom.




ID/ DP/ PASSPORT NO.: _____ ID/ DP/ PASSPORT NO.: _____

Customer Name (BLOCK LETTERS) _____
Customer Signature _____
Date

Customer Service Representative _____
Supervisor Signature _____
Date

APPLYING FOR A CLEARANCE CERTIFICATE?

THEN YOU ARE REQUIRED TO SUBMIT...

- TO FILL OUT THE CLEARANCE APPLICATION FORM. FORMS CAN BE ACCESSED AT ANY **WASA** CUSTOMER SERVICE CENTRE OR ONLINE AT **www.wasa.gov.tt** 
- AN UP TO DATE **ORIGINAL** CERTIFICATE OF PAYMENT (C.O.P.) FROM THE DISTRICT REVENUE OFFICE OR CERTIFICATE OF ASSESSMENT (C.O.A) FROM THE CITY/ BOROUGH CORPORATION (**NOT OLDER THAN THREE (3) MONTHS**)
- A SKETCH SHOWING CLEAR DIRECTIONS AND IF THERE IS A STRUCTURE ON THE PROPERTY
- A CADASTRAL MAP (**APPROVED/ STAMPED BY LAND AND SURVEYS**) FOR VACANT LAND
- YOUR PAID WASA BILL (IF ANY)
- TO PAY THE CLEARANCE FEE, THIS FEE IS **NON-REFUNDABLE**
DOMESTIC/ VACANT LAND COST - **\$450.00** (VAT INCLUSIVE)
NON DOMESTIC/ COMMERCIAL - INDUSTRIAL/ AGRICULTURAL COST - **\$843.75** (VAT INCLUSIVE) 
- TWO (2) VALID FORMS OF IDENTIFICATION (NATIONAL I.D. CARD, DRIVER'S PERMIT OR PASSPORT) 
- AN **ORIGINAL COMPLETION CERTIFICATE** IN THE CASE OF A PRIVATE DEVELOPMENT
- NOTE:** IN THE CASE OF A METERED CLEARANCE; ENSURE **PROPER ACCESS** TO THE METER, THE AREA AROUND THE METER MUST BE CLEARED. METERED CLEARANCES MAY TAKE LONGER THAN THE STIPULATED TIMEFRAME TO PROCESS, SO AS TO FACILITATE FURTHER INVESTIGATIONS BY THE UNIT
A LETTER OF AUTHORIZATION IS REQUIRED IF APPLICANT IS NOT THE PROPERTY OWNER.
- IF CONDUCTING TRANSACTION ON BEHALF OF A COMPANY**
 - SUBMIT CERTIFICATE OF INCORPORATION SHOWING ALL THE DIRECTORS
 - A COPY OF COMPANY'S BY LAWS/RESOLUTION
 - TWO (2) VALID FORMS OF PICTURE IDENTIFICATION (NATIONAL I.D. CARD, DRIVER'S PERMIT OR PASSPORT) FOR TWO (2) OFFICERS AUTHORIZED TO CONDUCT BUSINESS ON BEHALF OF COMPANY
 - THE TWO (2) OFFICERS CAN APPOINT A THIRD PARTY/REPRESENTATIVE WHO MUST PROVIDE TWO (2) VALID FORMS OF PICTURE IDENTIFICATION

ALL PAYMENTS MUST BE MADE BY CASH, CERTIFIED CHEQUE, CREDIT/ DEBIT CARD*

CUSTOMER BUSINESS SERVICES CENTRES

Head Office: Farm Road, St Joseph: 662-2302 Ext 2659/ 2672
Kew Place: Phillip Street, Port Of Spain – 662-2302 Ext 4611/ 4612/ 4613
Arima: Sorzano Street – 662-2302 Ext 6081/ 6082/ 6083
Couva: Corner, Millard Street & Southern Main Road – 662-2302 Ext 4907/ 4908
Chaguanas: Corner, Manic Street & Market Street – 662-2302 Ext 6304/ 6305/ 6308/11
San Fernando: Mon Chagrin Street – 662-2302 Ext 6189/ 6115
Penal: Dookie Street – 662-2302 Ext 4930/ 4931
Princes Town: King Street – 662-2302 Ext 6850/ 6851
Sangre Grande: River Street – 662-2302 Ext 4870/ 4871/ 4872/ 4873
Point Fortin: Guapo Main Road – 662-2302 Ext 4910/ 4911
Trincity: Golden Grove Road, Arouca – 662-2302 Ext 5390/ 5391/ 5392
Tobago: Crooks River, Scarborough – 639-5152, 639-5056 Ext 6815/ 6816